

Dear Parents and Guardians,

The safety and security of our students and staff is a top priority for John Martin Junior High and the Halifax Regional Centre for Education. We have been implementing a number of measures as part of a comprehensive plan aimed at ensuring our school remains a safe place for our students to learn.

One of the procedures our school will be practicing in the coming days will be a Lockdown Drill. During a lockdown drill, classroom doors are secured and the students and staff remain quietly inside the room until instructed by the school administration to resume their activities. All exterior doors are locked and no one is permitted to enter or leave the building.

Students are kept inside the school and classrooms when circumstances make it safer to stay in the classroom rather than evacuate. Just as we prepare our students to properly respond to a fire drill, they also need to be aware of the proper response during a Lockdown drill. These drills should be treated with the same level of importance as fire drills.

Please be assured that staff at our school will spend time discussing the importance of this procedure with students. We will also take time afterwards to remind them that it was only a practice and there was no danger. When possible, our School Liaison Officer may assist us in conducting the lockdown drills just as the Fire Department assists with evacuation drills.

Please take the time to speak with your son/daughter about this procedure and reinforce its importance. Please contact me if you have any questions about these drills.

 Thank you for your attention to this matter.

Yours,

 Joseph MacDonald

Principal, John Martin Junior High